MINUTES
Nye County Local Emergency Planning Committee
Nye County Emergency Services Training Room
1510 E. Siri Lane, Pahrump, NV
February 4, 2015
9:30am
Meeting Available via Teleconference
1-775-751-4330 Pass code: 4321

Members Present in Pahrump
1. Emergency Management – Vance Payne, Darrin Tuck
2. Southern HAZMAT Team – Rich Flanagan
3. ARES/RACES – Gerry Fuge
4. Talk Radio of Pahrump – Harvey Caplan
5. ARES-Amargosa Valley – Gene Butler, Jack Sypolt
6. Amargosa FD – Trevor Dolby
7. Nye County Health Officer – Maureen Budahl
8. BOCC – Frank Carbome, Dan Schinhofen
10. Desert View Hospital – Sherry Cipolini, Janet Pinner
11. Duckwater Shoshone Health Dept. – Debbie O’Neil
12. NCSD Transportation – Cameron McRae
13. PVFRS – Scott Lewis
14. Round Mountain HAZMAT – Dan Sweeney
15. Utilities Inc. of Central NV – Bill Coates

Members Present via Teleconference
16. Beatty FD – Mike Harmon
17. Round Mountain Gold – Greg Teixeira
18. NV State Public Health – Beth Ennis

Guests Present via Teleconference
21. Danika Williams – Division of Public and Behavioral Health
22. Allison Henderson – Beatty Ambulance

LEPC Staff – in Pahrump
Missy Molt – LEPC Treasurer
Irene Sanzare – LEPC Secretary
Tina Landsberry – Bylaws Committee Chair

Members Absent:
23. Animal Control
24. Beatty Ambulance
25. District Attorney’s Office
26. Duckwater FD
27. KNYE Radio 95.1 FM
29. National Weather Service - Elko
30. Nye Regional Medical Center
31. Pahrump Behavioral Health
32. Road Department/Public Works
33. RSVP
34. Search and Rescue
35. State Assembly
36. Tonopah FD
37. US Ecology
38. Valley Electric
39. VHRU
40. Sheriff’s Office

Guests Present in Pahrump
Chris Stechyra – Mercy Air
Mike Klein – Nye County EMS Training Officer
John Bosta – Amargosa Valley Town Board
David Boruchowitz – Nye County Sheriff’s Office
Cheryl Beeman – Nye County Planning Dept
Rob Palmer - Division of Water Resources
Selwyn Harris – Pahrump Valley Times Paper
Karen Johnson – NV DEM
Debbie Tanaka – NV DEM
Dylan Landsberry – Southern Hazmat Team
1. **Call to Order**
Chair person, Vance Payne called the meeting to order at approximately 9:30am. Chair person discussed housekeeping rules (i.e., silence cell phones, etc.) and welcomed everyone to the meeting. Chair person also asked that members and guests speak clearly during roll call for the purpose of completing the Minutes. Roll Call - The members in Pahrump and members present via teleconference introduced themselves for recording purposes.

2. **Pledge of Allegiance**

3. **Public Comment**
No public comment was made.

4. **FOR POSSIBLE ACTION:** Approval of minutes from November 6, 2014 and December 11, 2014. Gerry Fuge made a motion to approve minutes and Jack Sypolt seconded the motion. Motions passed with unanimous vote.

5. **DISCUSSION/PRESENTATION** – Chair person, Vance Payne asked Danika Williams from the Division of Public and Behavioral Health if she would be willing to go second with her presentation since the DEM presenters of the Hazard Mitigation TTX are on a tight time table. Ms. Williams agreed. Vance Payne asked members to cross off Agenda item number 12 and also mark Agenda item number 13 as 5A.
Chair person Vance Payne discussed the importance of the Hazard Mitigation Plan. Floor was turned over to Karen Johnson and Debbie Tanaka to make the presentation on the Hazard Mitigation Planning. Handouts were provided for a tabletop exercise. A discussion and question and answer session ensued. Rob Palmer (State Flood Plan Manager, Division of Water Resources) ended the presentation with information on National Flood Insurance Program and flood preparation within Nye County.

Vance Payne called for a short break.

5A. **DISCUSSION/PRESENTATION** – Danika Williams (Division of Public and Behavioral Health) left the conference and will reschedule presentation for a future LEPC meeting.

6. **FOR POSSIBLE ACTION:** Discussion and possible approval to vote on additional communication supplies for Amargosa Valley ARES/RACES under the FY15 UWS grant award
Cameron McRae made a motion to approve additional communication supplies and Gerry Fuge seconded the motion. Amended motion was made not to exceed $298.00 and motion was unanimous.
Missy Molt (LEPC Treasurer) clarified that the Agenda item should read FY15 United We Stand grant award rather than FY 15 SERC grant award. The original application for equipment was under the SERC, but was denied. SERC stated that it would be better suited under the United We Stand grant award, which we applied for and approval was received. Chair, Vance Payne called for the vote. Motion passed with unanimous vote.
7. FOR POSSIBLE ACTION: Discussion and possible approval to vote on 2016 SERC Grant Application

Missy Molt explained that the SERC released the FY 16 SERC grant application, which is due to the SERC by March 6, 2015. The maximum award amount is $25,000 plus $4,000 for operations for the LEPC’s, if in compliance. This grant is for planning, training and equipment for the year. Funding must relate to prevention of, mitigation of and a response to hazardous materials incidents as usual. Missy asked for suggestions or items the LEPC would like to see pursued.

Scott Lewis (PVFD) made a suggestion to continue to build the cache for distribution throughout the county in the event of an emergency.

Dan Schinhofen (BOCC) suggested looking for generators. Vance suggests that the amount of Tyvek suits we have in stock should be increased. Expiration dates on supplies and equipment was also brought up during this discussion.

David Borvchowitz suggested that training between Fire, EMS and the Sheriff’s Office be implemented at some point. Both Scott Lewis and Vance Payne stated that there has been this kind of training done in the past and there is training going on now as well.

Gene Butler (ARES-Amargosa Valley) suggested training to learn First Responder protocol. Vance explained that SERC provides a mechanism for non-First Responders to be able to absorb information and make it useful. Scott Lewis stated that “plain talk/plain English” will be implemented and the use of “codes” will transition away to meet the goal for anyone who picks up a radio will know what each department is asking. Dan Sweeny commented on training with ARES and knowing they are there and available during emergency situations.

Missy Molt stated that we need to vote on the SERC and made a suggestion regarding the option to use up to 50 percent of the $4,000 operations funds towards clerical assistance and we have to specifically note what we would like to do. We would like to include, when a motion is made, that we use $2,000 of those funds towards clerical assistance and that would be for the LEPC Secretary’s time for preparing the minutes, posting agendas and preparing for the LEPC meetings.

Cameron McRae made a motion to approve the $25,000 for PPE for the Hazmat teams, plus the $4,000 towards clerical assistance, specifically no more than $2,000 towards clerical assistance; and Dan Schinhofen seconded the motion. Motion passed with unanimous vote.

8. Grant Updates – Missy Molt explained that the SERC released an announcement that they will not send out the FY 16 United We Stand Grant this year. In the past SERC has sent out awards based on a projection. SERC will build the bank first and it sounds like it will resume next year.

All of the items for the FY 15 SERC grants were received. Approximately $470.00 was de-obligated for the PPE which come in a little under cost. That grant is now closed.

Vance Payne gave an update on the HMEP grant which members voted at the last LEPC meeting to allow it to move forward for a new enhanced training position for HAZMAT and Radiological events. An application was not submitted for this grant because it would have to be completed by September 2015. This is not enough time to put everything together and is estimated to be approximately a 3 year project. Vance Payne stated that he will work with some members of the SERC to establish a training regiment for this position. If a training regiment is established in writing, we will come back to the members by the next LEPC meeting to re-address the proposal.

10. **ELECTION OF NEW OFFICERS** – Vance Payne read Article III. Officers and Tina Landsberry explained that there are 3 positions to elect. Vice Chair person, which is up for re-election and is a 2-year term, an At Large member (1-year term) and the Treasurer (1-year term). Vance Payne asked for nominations and proceeded to make a nomination for Dan Sweeny as Vice Chair. Dan Sweeny accepted the nomination. Vance Payne asked for any other nominations and with none, called for the vote. Vote passed with unanimous vote. Chair asked for nominations for the At Large position. Tina Landsberry nominated Maureen Budahl (Nye County Health Officer). Vance Payne asked for any other nominations and with none, called for the vote. Vote passed with unanimous vote. Chair asked for nominations for the Treasurers position currently held by Missy Molt. Gerry Fuge, Jack Sypolt and Tina Landsberry nominated Missy Molt at the same time. Vance called for the vote, which was passed unanimously.

11. **FOR POSSIBLE ACTION: ELECTION OF:**

   A. Planning and Training Committee - Current members: Vance Payne, Sharon Wehrly, Tim Carlo and Janet Pinner. New members nominated - Vance Payne (Committee Leader), Sharon Wehrly (David Boruchowitz as alternate), Janet Pinner and Trevor Dolby. Chair called for the vote. Passed with unanimous vote.

   B. Grants and Finance Committee – Current members: Missy Molt and Sharon Wehrly. New members nominated – Missy Molt (Committee Leader) and Sharon Wehrly (David Boruchowitz as alternate). Chair called for the vote. Passed with unanimous vote.

   C. Hazmat Plan Review Committee – Current members: Sharon Wehrly, Scott Lewis, Matt Clayton and Dan Schinhofen. New members nominated – Sharon Wehrly (David Boruchowitz as alternate), Matt Clayton (Committee Leader), Mike Klein and Rich Flanagan. Chair called for the vote. Passed with unanimous vote.

   D. Bylaws Review Committee – Current members: Tina Landsberry, Maureen Budahl, Vance Payne, Susan Holecheck and Mike Harmon. New members nominated – Vance Payne, Mike Harmon, Tina Landsberry (Committee Leader), Maureen Budahl. Chair called for the vote. Passed with unanimous vote.


12. **FOR POSSIBLE ACTION: COMMITTEE PRESENTATIONS** - This item was eliminated from the Agenda.

13. **DISCUSSION/PRESENTATION – Hazard Mitigation TTX** – This item moved to number 5 on the Agenda.

14. **ANNOUNCEMENTS – LEPC RESPONSIBILITIES** - Missy Molt went over handouts covering committee selections and involvement, grants and grant history. Missy also mentioned Karen Pabon’s (SERC) announcement to retire as of May 4, 2015. Vance Payne mentioned to LEPC members that he would like to send a letter of thanks to Karen Pabon on behalf of this LEPC. Members were all in agreement. John Bosta suggested that letters also be sent to past Committee members thanking them for their service.
15. REPORT FROM RECENT DRILLS/EXERCISES - Mike Klein discussed accepting recent trainings from the Department of Energy (Modular Emergency Radiological Response Training and Technician level course or MERRT II). The next MERRT training may be scheduled in the Round Mountain area. If interested in attending this training, contact Mike Klein or Matt Clayton. Dan Sweeny discussed scheduling a training in April at the mine for a large scale incident. Dan Sweeny plans to meet with people from the EOC to discuss this training.

16. SCHEDULING OF MEETINGS – Vance Payne read tentative dates, time and location of next LEPC meeting(s). Motion was made by Dan Sweeny for May 6, 2015 and the motion was seconded by Maureen Budahl. Vance Payne called for the vote. Motion passed with unanimous vote.

17. PUBLIC COMMENT (2nd) – Diane McGinnis made a public comment to announce that the MamoVan will be in Amargosa on February 12, 2015 and Beatty on February 13, 2015. There are several open appointments and if they are not filled, they will stop sending the van. Gene Butler, wanted to thank LEPC for all of their hard work. A discussion ensued.

Harvey Caplan made a public comment regarding the announcement of the first of three new radio stations that are now on the air in Pahrump (KPFF 97.7FM). Trevor Dolby inquired about the dates for the CERT Training. Vance Payne confirmed the dates of April 11-12, 2015. Gerry Fuge made a public comment regarding all the HAM radios in the hospital are operational and have been tested. John Bosta asked to have back-up numbers placed on handouts regarding agenda items. Gene Butler asked if they should consider involving the Amargosa clinic with hospitals in regards to training and exercises. Diane McGinnis confirmed the clinic is already involved. Mike Harmon announced the Boy Scotts/Mountain Men event in Beatty this weekend, which is open to the general public (ages 11 and above per Diane McGinnis). Location: Spicer Ranch off of Boiling Pot Road. Discussion ensued. Vance mentioned that the CERT Training flyer will be sent out to members of the LEPC. Missy Molt mentioned that it is limited availability for the CERT class, so anyone interested should sign up as soon as possible. Tina Landsberry asked members to send any changes in email addresses, changes in representatives or alternates to the LEPC Secretary so that information can be updated.

18. ADJOURN – Meeting adjourned at approximately 11:30am.