

NYE COUNTY, NEVADA
VOLUNTEER APPLICATION
 AN EQUAL OPPORTUNITY EMPLOYER

Nye County
Human Resources
 PO Box 3400
 Tonopah, NV 89049
 (775) 482-7240

Date: _____ Volunteer Position Applying For: _____

Department: _____ Town: _____

How did you learn about this volunteer opportunity?

In-House _____ Newspaper: _____ TTB _____ PVT _____ PVG _____ Other _____

If you have a disability and believe you require accommodation for the disability during the selection process, please contact us to make appropriate arrangements.

Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____ Telephone: _____

Are you 16 years of age or older? Yes No

EDUCATION RECORD

SCHOOL NAME	LOCATION	HOURS EARNED	DIPLOMA, DEGREE CERTIFICATE	MAJOR FIELD OF STUDY
Business/Technical Vocational				
College/University (Undergraduate)				
Graduate School				

APPLICANT NAME: _____ Volunteer Position Applied For: _____

LICENSES

(Optional, unless required for the position for which you are now applying)

List Driver's License and other current licenses, certifications, or registrations required for the position for which you are applying. Indicate types, state license numbers and expiration dates.

SKILLS

List any special skills you possess which may pertain to this position, and/or equipment or office machines you can operate.

LANGUAGE

(Other than English), in which language can you clearly communicate?

OTHER INFORMATION

Are you currently employed by Nye County in any capacity? () Yes () No

If yes, what Department? _____ Job Title: _____

Have you been given a job description or had the requirements of the job explained to you? () Yes () No

Do you understand the job requirements? () Yes () No

Have you ever been convicted of, pled guilty or nolo contende to, or been granted deferred adjudication for a felony or any lesser crime other than a minor traffic infraction? () Yes () No A conviction or guilty plea will not necessarily disqualify you from volunteer work with Nye County. If Yes, list all such offenses and give date, name of court and disposition. You may omit minor violations for which you paid a fine of \$50 or less. _____

Have you ever been disciplined in your employment related to workplace violence? () Yes () No If Yes, please explain: _____

Do you presently use illegal drugs? () Yes () No

HISTORY OF VOLUNTEER ACTIVITIES AND PAID EMPLOYMENT

Provide information regarding paid, military, and volunteer work which may be related to the position for which you are applying. Describe your most recent experience first; then list other relevant positions in chronological order, working down from the most recent. It is only necessary to list volunteer work, training, employment, or military service which relates to the activities for which you are offering to volunteer. Use additional sheets if necessary.

May we contact all organizations listed? () Yes () No. (Attach a list of any exceptions with an explanation.)

Organization: _____ Present Position: _____

Address: _____ From: _____ To: _____

City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer

Supervisor's Name and Title: _____ Telephone: _____

Related Paid of Volunteer Assignments: _____

APPLICANT NAME: _____ Volunteer Position Applied For: _____

Organization: _____ Present Position: _____
Address: _____ From: _____ To: _____
City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer
Supervisor's Name and Title: _____ Telephone: _____
Related Paid of Volunteer Assignments: _____

Organization: _____ Present Position: _____
Address: _____ From: _____ To: _____
City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer
Supervisor's Name and Title: _____ Telephone: _____
Related Paid of Volunteer Assignments: _____

Organization: _____ Present Position: _____
Address: _____ From: _____ To: _____
City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer
Supervisor's Name and Title: _____ Telephone: _____
Related Paid of Volunteer Assignments: _____

Organization: _____ Present Position: _____
Address: _____ From: _____ To: _____
City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer
Supervisor's Name and Title: _____ Telephone: _____
Related Paid of Volunteer Assignments: _____

Organization: _____ Present Position: _____
Address: _____ From: _____ To: _____
City, State and Zip: _____ Hours per Week _____ () Paid () Volunteer
Supervisor's Name and Title: _____ Telephone: _____
Related Paid of Volunteer Assignments: _____

APPLICANT NAME: _____ Volunteer Position Applied For: _____

Please state below any other information that would be helpful in determining your qualifications for the volunteer activities. You may include significant accomplishments, previous career highlights, or any other information that is not included in this volunteer application.

ACKNOWLEDGEMENTS

Please read ALL of the following statements and **INITIAL** each line to indicate you have read and understood each of the statements. If you have any questions, contact Nye County Human Resources (775) 482-7240.

_____ This is not an application for a paid position. Application for paid positions must be made on a separate application form.

_____ All offers of paid employment, if any, and all information regarding compensation and other terms and conditions of employment will be made in writing. Verbal statements may not be relied upon.

_____ I authorize Nye County to contact any organization or individual that I have listed on my volunteer application and/or resume or mentioned in job interviews, and to obtain from them any relevant information regarding my previous employment, volunteer services, education, certificates, licenses, military service, criminal history, characteristics of traits, or other qualifications for volunteering with Nye County.

_____ In exchange for Nye County's consideration of my volunteer application, I authorize anyone possessing this information to furnish it to Nye County upon request, and I release the individual company or institution and all individuals providing the information or acquiring the information, including Nye County, from all claims, liability, and damages whatsoever in furnishing, obtaining, or using said information including, but not limited to, claims for defamation, libel, slander, infliction of emotional distress, and interference with current or prospective economic relations.

_____ I declare that I am offering to volunteer to provide services for civic, charitable, or humanitarian reasons and am doing so freely and without coercion, direct or implied, from Nye County. I recognize that I will not receive nor do I expect compensation for the services I am offering, other than possible nominal fees, paid expenses, or reasonable benefits which may be provided to me at the sole discretion of Nye County for performing the offered services. It is not my purpose nor my expectation that my services are in preparation for employment with Nye County.

The facts set forth in my volunteer application are true and complete. I understand that if asked to volunteer, any false statement on this application may result in my dismissal.

Signature of Applicant: _____ Date: _____